## REQUIRED BENEFICIARY DOCUMENTS

<table>
<thead>
<tr>
<th>Beneficiaries on your enrollment card:</th>
<th>Documentation Required:</th>
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<tbody>
<tr>
<td><strong>Spouse</strong></td>
<td>• Marriage Certificate.</td>
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</table>
| **Natural children**               | • Birth Certificate *that lists participant as parent*; or  
   • Prior to receipt of the Birth Certificate, a copy of the hospital Birth Record (newborn only) *that lists participant as parent* will be accepted to provide temporary coverage for 60 days from date of birth; or  
   • Order of Adoption; or  
   • Certified copy of Affidavit of Parentage (sometimes referred to as paternity acknowledgement); or  
   • Order of Filiation and Support. |
| **Children with different last name** | • Copy of Birth Certificate that lists participant as parent; or  
   • Prior to receipt of the Birth Certificate, a copy of the hospital Birth Record (newborn only) *that lists participant as parent* will be accepted to provide temporary coverage for 60 days from date of birth; or  
   • Order Placing Child After Consent, or  
   • Order of Adoption; or  
   • Certified Copy of Affidavit of Parentage (sometimes referred to as a Paternity Acknowledgement), or  
   • Order of Filiation and Support. |
| **Step children**                  | • Copy of Birth Certificate; and  
   • Copy of Marriage Certificate to the natural parent of the stepchild. |
| **Disabled children ages 26 and greater** | • Birth Certificate; and  
   • Statement from physician, psychologist or psychiatrist documenting the child’s total and permanent disability (see page 6, Sec. 2.1(d), Covering Your Dependents); and  
   • If disability began before child was covered under MCTWF Plan, adequate evidence that child was covered under immediately preceding health plan; and  
   • Attestation that child is unmarried. |
| **Guardianship**                   | • Judicial decree granting the guardianship. |

You may have beneficiaries that qualify in more than one category. Please review all situations to prevent a lapse in coverage due to missing documentation.